



the OXFORD UNION

Handyman/General Maintenance Person Central Oxford

Part time (16 hours per week)

Permanent

£12,064 per annum (£14.50 per hour)

The Oxford Union is seeking an experienced, pro-active, capable and multi-skilled handyperson able to undertake a wide and diverse range of tasks to an excellent standard. You should have good communication skills, be self-motivated and flexible, and be able to work with a wide range of people.

Your abilities will cover the following disciplines, amongst others; you should be confident and able in the following:

- Health & Safety matters
- Electrical (including PAT testing)
- Carpentry
- Decorating
- Basic Plumbing (eg changing taps, drain clearing etc)
- General basic maintenance, e.g clearing/repairing downpipes, furniture repairs, basic minor building
- Maintenance of the outside areas, grass-cutting etc
- Maintenance of a good and orderly workshop

Please apply by submitting an up to date CV with details of experience and the names of two referees* to The Bursar, The Oxford Union, Frewin Court, Oxford OX1 3JB, either by post or email.

Closing date for applications 11 March 2018

* *References will not be taken up without the candidate's prior permission
Applicants must supply proof of eligibility to work in the UK*